

TRAINING

In order that personnel can work safely and efficiently it is important that each person receives training appropriate to the job they are required to do. Whilst appropriate qualifications are required by the Company before employment, it is not accepted that training will cease for that employee. It is the policy of this Company that all employees continue training during the course of their employment by various methods ranging from attending residential courses to “toolbox talks”.

All employees will receive appropriate induction training that will include the standard introduction programme, making them aware of their statutory duties, the emergency procedures and an explanation of the Company Safety Policy. An awareness of safety issues at all levels is an important feature in the promotion of this Safety Policy. Accordingly, in all forms of training, the safety requirements related directly or indirectly to the task or work area will be an integral part of occupational training and appropriate training will be given to anyone who undertakes a new task.

All training will be mandatory and records kept of courses and qualifications. Examples of training records can be found in “Consultation with Employees Procedures” in the Procedures Section of this policy.

Sources: **The Health and Safety at Work etc. Act, 1974**
Management of Health and Safety at Work Regulations, 1999
Provision and Use of Work Equipment Regulations, 1998